



## **JOB ANNOUNCEMENT**

*Bill Wilson Center is a nationally and regionally recognized leader for providing services to at-risk youth and families. Our agency -- from our executive team to our line staff -- is committed to improving the lives and conditions of the people we serve. We provide direct services to more than 3,500 children, youth, young adults and families in Santa Clara County. BWC provides services that meet the cultural and linguistic needs of our whole community. We value our unique ethnic diversity as well as the LGBTQ community and non-able body community.*

*Join us and become a difference maker at Bill Wilson Center! Find out more at*

[http://www.billwilsoncenter.org/bwc\\_jobs/](http://www.billwilsoncenter.org/bwc_jobs/)

### **Clinical Supervisor – Behavioral Health Services**

#### **SUMMARY:**

Are you an excellent communicator, motivating, and action-oriented behavioral health professional? Are you passionate about helping people make and sustain change in their lives? If so, Bill Wilson Center is currently looking to fill a licensed Clinical Supervisor position opening at our Behavioral Health programs in San Jose, CA to provide clinical supervision to AMFTs, ASWs and APCCs! The ideal candidate has extensive experience in clinical work with child and young adult clients in an outpatient setting; experience with providing clinical supervision, management and leadership; and has knowledge of Medi-Cal regulations. In this position you will be able to work with a passionate and mission driven team with diverse skill sets and will report directly to the Division Director.

The Clinical Supervisor provides clinical supervision, training and support to licensed-waivered, paraprofessional, and intern staff within the Behavioral Health programs in Santa Clara County. This position is responsible for ensuring that all appropriate professional standards, licensing/certification and clinical contract requirements are met. The incumbent is also responsible for assuring Santa Clara County programs and services are culturally proficient/responsive and client-centered.

#### **KEY RESPONSIBILITIES:**

- Providing individual and group supervision to BBS registered Clinicians as well as paraprofessional and intern staff.
- Ensures clinical treatment is in accordance with legal, ethical, and contractual standards.
- Guides staff in use of evidence-based practices to enhance client functioning and well-being.
- Guides staff in provision of culturally-affirmative services including clients of varying ethnic, linguistic, and cultural backgrounds (i.e. homeless youth, LGBTQ+)
- Provides timely feedback, consultation, and support to supervisees when addressing challenging issues.
- Provides trauma-informed supervision and critical incident support to staff.
- Participates as a member of the BH Division leadership team to contribute toward staff development, development and implementation of policy & procedures, and quality improvement processes.

- Reviews assessment and treatment planning documents, providing feedback and corrections to ensure services are aligned with client needs and best practices.
- Participation in the recommendations, design and implementation of evidence based models and best practices.
- In collaboration with agency trainer, develops and implements clinical training for new hire and ongoing staff.
- Provide live supervision on a quarterly basis to all staff.
- Maintain awareness of and support leadership initiatives related to staff stressors and morale.
- Attend Santa Clara County BHSD meetings as needed in lieu of supervisors/ managers.
- Participate in after-hours crisis line supervisor rotation.
- Must be available after hours as needed to respond to facility or clinical emergencies, outstanding crisis or events precipitating an incident report.
- Work with QA/QI Manager and participate in Quality Records Reviews and Peer Chart Review processes

**QUALIFICATIONS:**

Master of Arts (M.A.) in Behavioral Sciences and 3-5 years of experience. LMFT, LCSW, LPCC 2 years' post- licensure with ability to provide BBS supervision REQUIRED. Knowledge and experience working with culturally diverse youth and families required. Knowledge of Santa Clara County Mental Health systems and procedures highly desired. Ability to work cooperatively and effectively as part of interdisciplinary team and independently assume responsibility. Strong initiative and enthusiasm and willingness to pitch in whenever needed. Excellent communication skills with ability to work with all levels of the organization. Able to work within a frequently changing project scope while maintaining overall direction and structured priorities. Skilled in Medi-Cal Clinical documentation standards (treatment plans, progress notes etc.). Current CPR and First Aid Certification required (or complete within 30 days of hire). Valid California driver's license with access to a personal vehicle with current insurance that can be used for company business. Fingerprinting/background check as required by the Department of Justice and/or Title XXII regulations. TB Test required.

**All applicants are required to be fully vaccination with booster against COVID-19 (if eligible or agree to receive booster at the time of eligibility) prior to employment.**

**SALARY RANGE:**

\$110,000 per year. 100% employer paid Medical, Dental, Vision, Life Insurance, LTD and Employee Assistance Program. Retirement Plan with discretionary Employer Contribution. Generous PTO plan, 13 paid Holidays. And much more!

**For consideration, please submit cover letter and resume (reference the position name in the subject line and/or cover letter) to:**

**BILL WILSON CENTER**  
**ATTN: Resumes**  
**FAX: (408) 244-4022**  
**Email: [resumes@billwilsoncenter.org](mailto:resumes@billwilsoncenter.org)**

**EEO:**

*Bill Wilson Center is an Equal Opportunity/Affirmative Action employer committed to building a team that represents the racial, ethnic and linguistic needs of our community. People of color, women, persons with disabilities, and persons who are LGBTQ are strongly encouraged to apply.*

*This position description intends to describe the general nature and level of work being performed by people assigned to this job. It is not intended to include all duties and responsibilities. Because of a need to remain responsive to the needs of our clients and BWC's operations, responsibilities may be modified at any time.*